

# Public Document Pack



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 19 March 2024

Dear Councillor

## INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 27 March 2024.

1. **EXPERIMENTAL TRAFFIC REGULATION ORDER- PROHIBITION OF DRIVING (EXCEPT FOR ACCESS)- GOLDWIRE LANE , MONMOUTH** 1 - 16

**Division/Wards Affected:** Town  
**CABINET MEMBER:** County Councillor Catrin Maby

**AUTHORS:**

Phaedra Cleary, Assistant Engineer  
Graham Kinsella, Traffic and Road Safety Manager

**CONTACT DETAILS:**

**E-mail:** [phaedraclarey@monmouthshire.gov.uk](mailto:phaedraclarey@monmouthshire.gov.uk)  
[grahamkinsella@monmouthshire.gov.uk](mailto:grahamkinsella@monmouthshire.gov.uk)

2. **WELSH CHURCH FUND WORKING GROUP** 17 - 36

**Division/Wards Affected:** All Wards  
**CABINET MEMBER:** County Councillor Ben Callard

**AUTHOR:**

David Jarrett – Senior Accountant – Central Finance Business Support

**CONTACT DETAILS**

Tel. 01633 644657  
e-mail: [davejarrett@monmouthshire.gov.uk](mailto:davejarrett@monmouthshire.gov.uk)

Yours sincerely,

**Paul Matthews**  
**Chief Executive**

### CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Mary Ann Brocklesby	<p><b>Leader</b> Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation Promoting localism within regional and national frameworks Relationships with Welsh Government, UK Government and local government associations Regional Relationships with City Regions and Public Service Board Strategic Procurement Local Food production and consumption, including agroforestry and local horticulture</p>	Llanelly
Paul Griffiths	<p><b>Cabinet Member for Planning and Economic Development Deputy Leader</b> Lead Officer – Frances O'Brien</p> <p>Economic Strategy Local development plan and strategic development plan including strategic housing sites Homelessness, affordable housing delivery and private sector housing (empty homes, leasing scheme, home improvement loans, disabled facilities grants and adaptive tech) Supporting Town Centres including car parking and enforcement Development Management and Building Control Skills and Employment Broadband connectivity Car parks and civil enforcement trading standards, environmental health, public protection, and licencing</p>	Chepstow Castle & Larkfield
Ben Callard	<p><b>Cabinet Member for Resources</b> Lead Officers – Peter Davies, Frances O'Brien, Jane Rodgers</p> <p>Finance including MTFP and annual budget cycle Benefits Digital and information technology Human resources, payroll, health and safety Land and buildings Property maintenance and management Emergency planning</p>	Llanfoist & Govilon

Martyn Groucutt	<p><b>Cabinet Member for Education</b> Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years Education All age statutory education Additional learning needs/inclusion Post 16 and adult education School standards and improvement Community learning Sustainable communities for learning Programme Youth service School transport</p>	Lansdown
Ian Chandler	<p><b>Cabinet Member for Social Care, Safeguarding and Accessible Health Services</b> Lead Officer – Jane Rodgers</p> <p>Children’s services Fostering &amp; adoption Youth Offending service Adult services Whole authority safeguarding (children and adults) Disabilities Mental health and wellbeing Relationships with health providers and access to health provision</p>	Llantilio Crossenny
Catrin Maby	<p><b>Cabinet Member for Climate Change and the Environment</b> Lead Officer – Frances O’Brien, Ian Saunders</p> <p>Decarbonisation Transport planning, public transport, highways and MCC fleet Active travel Waste management, street care, litter, public spaces, and parks Pavements and back lanes Flood alleviation, management and recovery Countryside, biodiversity, and river health</p>	Drybridge
Angela Sandles	<p><b>Cabinet Member for Equalities and Engagement</b> Lead Officers – Frances O’Brien,, Matthew Gatehouse, Jane Rodgers</p> <p>Community inequality and poverty (health, income, nutrition, disadvantage, discrimination, isolation and cost of living crisis) Citizen engagement and democracy promotion including working with voluntary organisations Citizen experience - community hubs, contact centre, and customer service and registrars Leisure centres, play and sport Tourism Development and Cultural strategy</p>	Town

	Public conveniences Electoral Services and constitution review Communications, public relations and marketing Ethics and standards Welsh Language Rights of Way	
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# Aims and Values of Monmouthshire County Council

## Our Purpose

- to become a zero-carbon county, supporting well-being, health and dignity for everyone at every stage of life.

## Objectives we are working towards

- Fair place to live where the effects of inequality and poverty have been reduced;
- Green place to live and work with reduced carbon emissions and making a positive contribution to addressing the climate and nature emergency;
- Thriving and ambitious place, where there are vibrant town centres and where businesses can grow and develop
- Safe place to live where people have a home where they feel secure in;
- Connected place where people feel part of a community and are valued;
- Learning place where everybody has the opportunity to reach their potential

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.



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**SUBJECT: EXPERIMENTAL TRAFFIC REGULATION ORDER- PROHIBITION OF DRIVING (EXCEPT FOR ACCESS)- GOLDWIRE LANE , MONMOUTH**

**MEETING: INDIVIDUAL CABINET MEMBER DECISION – COUNCILLOR CATRIN MABY**

**DATE: 27<sup>th</sup> March 2024**

**DIVISION/WARDS AFFECTED: TOWN**

**1. PURPOSE:**

- 1.1 This report seeks Cabinet Member approval to make and to proceed with the implementation of an Experimental Traffic Regulation Order on Goldwire Lane in Monmouth town.
- 1.2 The Traffic Order under consideration relates to:
- 1.2.1 The introduction of an Experimental Traffic Regulation Order for the Prohibition of Driving (Except for Access) on Goldwire Lane as per Drawing Number 2129

**2. RECOMMENDATIONS:**

To approve to proceed with the making and implementation of the Prohibition of Driving ( Except for Access) restriction as per the Experimental Traffic Regulation Order.

**3. KEY ISSUES:**

- 3.1 The Councils Active Travel team have identified this section of Goldwire Lane as an area of concern for vulnerable highway users such as, pedestrians, cyclists and disabled people due to the limited footway width. It is recognised that this road is also used by vehicles as a “rat run” to access Drybridge Street.

- 3.2 The length of Goldwire Lane which is proposed to be restricted, is a highway subject to a one way only permitted direction of travel, therefore, there is the possibility of inappropriate vehicle speeds being used, this in turn, may have a potential detrimental effect on highway safety for vulnerable highway users.
- 3.3 Residents and visitors to Goldwire Lane and the surrounding residential areas use this part of Goldwire Lane to walk to and cycle to the town centre and vice versa, therefore, it is an important link in terms of encouraging Active Travel and supporting more sustainable modes of travel.

**4. EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):.**

- 4.1 The proposals aim to support the national policy for improving road safety by creating a safer, more welcoming highway environment for all highway users and lessening the frequency and severity of road traffic collisions.
- 4.2 The proposals will contribute to providing a safer highway environment which will encourage people to walk, cycle and scoot in line with the objectives of the Active Travel Act.

**5. OPTIONS APPRAISAL**

- 5.1 The table below provides an options appraisal of the proposal:

<b>Options</b>	<b>Benefits</b>	<b>Risks</b>	<b>Comments/ Mitigation</b>
No action	<ul style="list-style-type: none"> <li>Less demand on officer time and resource/budget</li> </ul>	<ul style="list-style-type: none"> <li>Potential for Road Traffic Collisions remains unchanged.</li> <li>Non residential vehicles will continue to use the route as a "rat run"</li> <li>Levels of Active Travel journeys to remain as existing</li> </ul>	The benefits of adopting the proposals outweigh the resource implications.

Adopt the proposals	<ul style="list-style-type: none"> <li>• A safer highway environment for all users.</li> <li>• Lessening of the frequency and severity of Road Traffic Collisions.</li> <li>• Increased levels of Active Travel journeys</li> </ul>	<ul style="list-style-type: none"> <li>• Additional cost.</li> <li>• Additional signage in the urban environment.</li> </ul>	This is the preferred option.
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## 6. CONCLUSION AND REASONS:

6.1 It is recommended to proceed to approve and implement the proposed Order

6.2 The proposal will ultimately have a positive impact on health and wellbeing within the community and by encouraging modal shift will support the Corporate and Community Plan objectives of being a green place to live and a thriving and ambitious place.

6.3 The proposal will support the national policy for reducing speed and improving road safety by creating a safer, more welcoming highway environment for all highway users and lessening the frequency and severity of road traffic collisions.

## 7. RESOURCE IMPLICATIONS:

7.1 The proposals will be funded from the Council's Active Travel budget.

## 8. CONSULTEES:

- Cabinet Member for Climate Change and the Environment
- Communities and Place DMT
- SLT including Monitoring Officer and S151 Finance Officer
- The Traffic Order will be publicised in accordance with the statutory process including notification of County Councillors for the affected wards and the relevant Town/Community Council.

9. **BACKGROUND**

Appendix 1 : Drawing Number 2129.

Appendix 2 : Wellbeing of Future Generations Equalities Impact Assessment

10. **AUTHORS:**

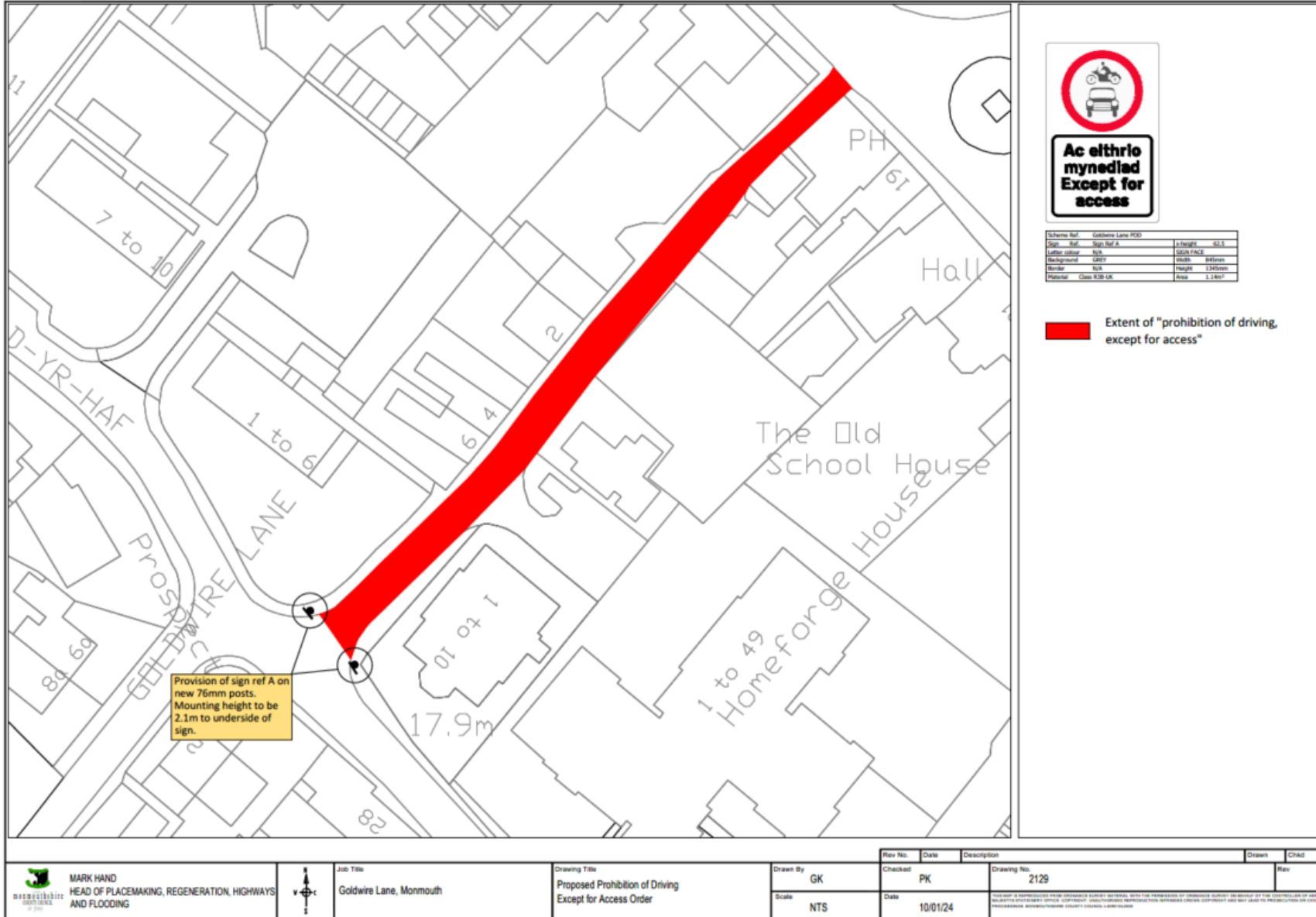
Phaedra Cleary, Assistant Engineer

Graham Kinsella, Traffic and Road Safety Manager

11. **CONTACT DETAILS:**

**E-mail:** [phaedracleary@monmouthshire.gov.uk](mailto:phaedracleary@monmouthshire.gov.uk)  
[grahamkinsella@monmouthshire.gov.uk](mailto:grahamkinsella@monmouthshire.gov.uk)

Appendix 1: Drawing Number 2129



<p>MARK HAND HEAD OF PLACEMAKING, REGENERATION, HIGHWAYS AND FLOODING</p>	<p>Job Title Goldwire Lane, Monmouth</p>	<p>Drawing Title Proposed Prohibition of Driving Except for Access Order</p>	<p>Drawn By GK</p>	<p>Checked PK</p>	<p>Drawing No. 2129</p>	<p>Drawn</p>	<p>Chkd</p>
			<p>Scale NTS</p>	<p>Date 10/01/24</p>	<p>Rev</p>		

THIS DRAWING IS REPRESENTATIVE OF THE PROPOSED WORK. IT IS NOT TO BE USED FOR CONSTRUCTION. ANY REVISIONS TO THIS DRAWING MUST BE APPROVED BY THE CONTROLLER OF WORKS. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE IN METRES. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.



monmouthshire  
sir fynwy

**Integrated Impact Assessment**  
Including Equality and Future Generations Evaluation

<p><b>Name of the Officer</b> completing the evaluation</p> <p><b>Phaedra Cleary</b>  <b>Phone no: 01633 644731</b>  <b>E-mail: <a href="mailto:phaedraclarey@monmouthshire.gov.uk">phaedraclarey@monmouthshire.gov.uk</a></b></p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>To introduce a Prohibition of Driving, Except for Access traffic order to support Active Travel and achieve modal shift.</p>
<p><b>Name of Service area</b></p> <p>Placemaking, Regeneration, Highways and Flooding</p>	<p><b>21/02/24</b></p>

1. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	This proposal will encourage and support Active travel modes of travel which in turn will contribute to making the street safer. All highway users should feel safer negotiating the highway, due to the reduction in vehicular traffic due to the prohibition of driving ( except for access) restriction.	None identified at this stage	N/A.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Disability	This proposal will encourage and support Active travel modes of travel which in turn will contribute to making the street safer for vulnerable highway users. All highway users including disabled highway users should feel safer negotiating the highway, due to the reduction in vehicular traffic due to the prohibition of driving (except for access) restriction.	None identified at this stage	N/A
Gender reassignment	None identified at this stage	None identified at this stage	N/A
Marriage or civil partnership	None identified at this stage	None identified at this stage	N/A
Pregnancy or maternity	This proposal will encourage and support Active travel modes of travel which in turn will contribute to making the street safer. All highway users should feel safer negotiating the highway, due to the reduction in vehicular traffic due to the prohibition of driving ( except for access) restriction.	None identified at this stage	N/A
Race	None identified at this stage	None identified at this stage	N/A
Religion or Belief	None identified at this stage	None identified at this stage	N/A
Sex	None identified at this stage	None identified at this stage	N/A
Sexual Orientation	None identified at this stage	None identified at this stage	N/A

**The Socio-economic Duty and Social Justice**

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

	<b>Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage</b>	<b>Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
<b>Socio-economic Duty and Social Justice</b>	Reduced motorised traffic volumes will encourage greater pedestrian and cyclist usage (including by those who are socially disadvantaged).	None identified at this stage.	N/A



## Policy making and the Welsh language.





How does your proposal impact on the following aspects of the Council's Welsh Language Standards?	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p><b>Policy Making</b></p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language, no less favourably</p>	<p>The Experimental Traffic Regulation Order consultation shall be bilingual.</p>	<p>None identified at this stage</p>	<p>N/A</p>
<p><b>Operational</b></p> <p>Recruitment &amp; Training of workforce</p>	<p>There are no recruitment implications from this proposal</p>	<p>None identified at this stage</p>	<p>N/A</p>
<p><b>Service delivery</b></p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	<p>All new highway signs and carriageway markings will be bi-lingual with Welsh appearing in front of English as per current guidance.</p>	<p>None identified at this stage</p>	<p>N/A</p>


**2. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well, Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	Neutral	N/A
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g., climate change)	Positive: Increased frequency of usage of active travel modes of travel should contribute to enhancing biodiversity by reducing dependency on motorised vehicles and encourage more sustainable modes of transport such as walking, cycling and scooting.	N/A
<b>A Healthier Wales</b> People's physical and mental wellbeing is maximized, and health impacts are understood	Positive: A safer highway environment will ultimately protect life and improve people's mental wellbeing. Encouraging modal shift (cycling, walking & scooting) will also improve people's general health and wellbeing	N/A
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Positive: Promoting increased levels of Active Travel journeys will encourage more sustainable modes of travel and will therefore contribute to making the streets safer and encourage community cohesion.	N/A
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local	Positive: Active Travel schemes should contribute to enhancing general wellbeing and decarbonisation by reducing dependency on	N/A

<b>Well, Being Goal</b>	<b>Does the proposal contribute to this goal? Describe the positive and negative impacts.</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
social, economic and environmental wellbeing	motorised vehicles and encourage more sustainable modes of transport such as walking, cycling and scooting.	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Neutral	N/A
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Positive: Active Travel Improvements should contribute to encouraging more sustainable modes of transport such as walking, cycling and scooting and thereby less reliance on motorised transport.	N/A

### 3. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p><b>Long Term</b></p> <p>Balancing short term need with long term and planning for the future</p>	<p>Active Travel schemes should contribute to enhancing long term general wellbeing and decarbonisation by reducing dependency on motorised vehicles.</p>	<p>N/A</p>
 <p><b>Collaboration</b></p> <p>Working together with other partners to deliver objectives</p>	<p>Collaboration with partners in Gwent Police will support the Prohibition of Driving ( Except for Access) restriction. Ongoing partnership working will be necessary to understand compliance levels.</p>	<p>N/A</p>
 <p><b>Involvement</b></p> <p>Involving those with an interest and seeking their views</p>	<p>The proposal involves the introduction of an Experimental Traffic Order which will be monitored for the duration of the experimental period of up to 18 months.</p>	<p>N/A</p>
 <p><b>Prevention</b></p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Supporting Active Travel projects and promoting modal shift will provide an increase in healthier modes of travel would result in reductions in service demand and costs to the NHS.</p>	<p>None identified at this stage</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p data-bbox="237 496 376 523"><b>Integration</b></p> <p data-bbox="203 544 566 647">Considering impact on all wellbeing goals together and on other bodies</p>	<p data-bbox="618 248 1256 352">The proposal should have a positive impact on wellbeing, by providing a more welcoming highway environment for all users.</p>	<p data-bbox="1335 248 1697 276">None identified at this stage</p>

**4. Council has agreed the need to consider the impact its decisions have on the following important responsibilities: Social Justice, Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?**

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Social Justice	None identified at this stage	None identified at this stage	N/A
Safeguarding	None identified at this stage	None identified at this stage	N/A
Corporate Parenting	None identified at this stage	None identified at this stage	N/A

**5. What evidence and data has informed the development of your proposal?**

- Representations received from and discussion with the respective Local Elected Member
- Speed, volume and classification traffic data.

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

**Positive impacts:** The proposed Prohibition of Driving ( Except for Access) experimental order will result in a significant reduction in the volume of motorised vehicles using this route. Which will therefore, encourage the increased use of more sustainable modes of travel including greater pedestrian and cyclist usage. The proposals will contribute to making this road safer for all users.

**7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

<b>What are you going to do</b>	<b>When are you going to do it?</b>	<b>Who is responsible</b>
Procced to make and implement the Experimental Traffic Regulation Order	Following the approval to proceed.	Traffic Team (Graham Kinsella, Phaedra Cleary, Gareth Freeman, Georgina Edwards, Trudy Humber).

**8. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision-making process. It is important to keep a record of this process to demonstrate how you have considered and built-in equality and future generations considerations wherever possible.**

<b>Version No.</b>	<b>Decision making stage</b>	<b>Date considered</b>	<b>Brief description of any amendments made following consideration</b>
1	ICMD	February 2024	
2			
3			

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<b>SUBJECT:</b>	<b>WELSH CHURCH FUND WORKING GROUP</b>
<b>MEETING:</b>	<b>ICMD</b>
<b>DATE:</b>	<b>27<sup>th</sup> March 2024</b>
<b>DIVISIONS/WARD AFFECTED:</b>	<b>All</b>

## 1. PURPOSE:

- 1.1 The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group Meeting 3 held on Thursday 29th February 2024.

## 2. RECOMMENDATION:

- 2.1 The Committee resolved that the following grants are awarded as per the schedule of applications.

### SCHEDULE OF APPLICATIONS CONSIDERED 2023/24 – MEETING 3.

1. **Christchurch, Govilion** requested £1,500 for urgent repairs to the blower unit of the pipe organ which is overheating and causing electrical outages.

Recommendation: £1,000 awarded to assist the church in repairing the blower unit on this early 1900's church organ.

2. **St Christopher's Church, Chepstow** requested £1,418 for the purchase and erection of a new gate to the church car park to enable safe access for worshippers' attending the church.

Recommendation: £1,000 awarded to assist in the installation of a secure gate to the church's' car park.

3. **St Denis Church, Llanishen** requested £3,000 to assist in replacing the rotten handrails and associated uprights from the church gate into the churchyard car park.

Recommendation: £1,000 awarded to assist in the replacement of the church's' broken safety railings for access to the car park.

4. **Heart of Monmouth Ministry Area (HoMMA)** requested £5,000 in funding for the re-roofing of Bettws Newydd Church which is in a critical condition.

Recommendation: £2,500 awarded to assist in the replacement of the church's' roof.

5. **Homemakers Community Re-cycling** requested £2,000 in funding of a new building to store items for rough sleepers and those moving into homes for homeless or from backgrounds of hardship

Recommendation: £1,000 awarded to assist in the provision of new storage facilities for this community organisation.

**3. WELSH CHURCH FUND ALLOCATION CRITERIA 2024/25**

The grant allocation criteria for the 2024/25 financial year were approved.

**4. OPTIONS APPRAISAL**

Decision options available to the Committee are guided and driven by the information supplied by the applicants.

**5. EVALUATION CRITERIA**

No evaluation criteria are applicable to the grant awarded by the trust.

**6. REASONS**

A Meeting took place on Thursday 21<sup>st</sup> September 2023 of the Welsh Church Fund Committee Working Group to recommend the payment of grants as detailed in the attached schedule (Appendix 1).

County Councillors in attendance at meeting 3:

County Councillor J. Strong (Chair)  
County Councillor M. Lane (Vice- Chair)  
County Councillor A. Webb

OFFICERS IN ATTENDANCE at meeting 3:

D. Jarrett     Central Finance  
R. Williams   Democratic Services Officer

**DECLARATIONS OF INTEREST**

None Declared

**APOLOGIES FOR ABSENCE at meeting 3**

County Councillor S. Garrett

**CONFIRMATION OF REPORT OF PREVIOUS MEETINGS**

The minutes of the meetings held on Thursday 21st September 2023.

## **RESOURCE IMPLICATIONS**

A total of £7,000 has been allocated to applicants at Meeting 3 of the Welsh Church Fund Committee. The balance of £25,289 is available for utilisation within the 2024-25 fiscal year.

### **7. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

There are no Future Generations, equality, safeguarding, corporate parenting, or sustainable development implications directly arising from this report. The assessment is contained in the attached appendix.

### **8. CONSULTEES:**

Senior Leadership Team  
All Cabinet Members  
Head of Legal Services  
Assistant Head of Finance  
Central Finance Management Accountant

### **9. BACKGROUND PAPERS:**

Welsh Church Fund Schedule of Applications 2023/24– Meeting 3 (Appendix 1)

### **10. AUTHOR:**

David Jarrett – Senior Accountant – Central Finance Business Support

### **11. CONTACT DETAILS**

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e-mail: [davejarrett@monmouthshire.gov.uk](mailto:davejarrett@monmouthshire.gov.uk)

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# Integrated Impact Assessment document

(incorporating Equalities, Future Generations, Welsh Language and Socio Economic Duty)

<p><b>Name of the Officer</b> D Jarrett <b>Phone no: 4657</b> <b>E-mail: davejarrett@monmouthshire.gov.uk</b></p>	<p><b>Please give a brief description of the aims of the proposal</b> To assess the Grant Allocation Processes of the Welsh Church Fund for the meeting of the Welsh Church Fund Working Group on the 29<sup>th</sup> February 2024</p>
<p><b>Name of Service</b> Finance</p>	<p><b>Date Future Generations Evaluation</b> 29<sup>th</sup> February 2024</p>

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**Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Encouraging the socializing of differing age groups through social provision	No negative impact	
Disability	Proposal to assist in the provision of disabled facilities.	No negative impact	
Gender reassignment	No impact	No negative impact	

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Marriage or civil partnership	No impact	No negative impact	
Pregnancy or maternity	No impact	No negative impact	
Race	.No impact	No negative impact	
Religion or Belief	.Encouraging religion through education at the point of delivery through the provision of enhanced facilities	No negative impact	
Sex	No impact	No negative impact	
Sexual Orientation	.No Impact	No Negative impact	

## 2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
<b>Socio-economic Duty and Social Justice</b>	N/A	No Negative impact	

### 3. Policy making and the Welsh language.





How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p><b>Policy Making</b></p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	N/A	No Negative impact	
<p><b>Operational</b></p> <p>Recruitment &amp; Training of workforce</p>	N/A	No Negative impact	
<p><b>Service delivery</b></p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	N/A	No Negative impact	


**4. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!



Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	N/A	
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	N/A	
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	N/A	
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	N/A	
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	N/A	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	N/A	
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	N/A	

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p><b>Long Term</b></p> <p>Balancing short term need with long term and planning for the future</p>	N/A	
 <p><b>Collaboration</b></p> <p>Working together with other partners to deliver objectives</p>	N/A	
 <p><b>Involvement</b></p> <p>Involving those with an interest and seeking their views</p>	N/A	
 <p><b>Prevention</b></p> <p>Putting resources into preventing problems occurring or getting worse</p>	N/A	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p data-bbox="349 256 521 520">Considering impact on all wellbeing goals together and on other bodies</p>	.N/A	

**6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?**

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	Not applicable	.	
Corporate Parenting	Not applicable		

**7. What evidence and data has informed the development of your proposal?**

The evidence and data used for the assessment of each applicant to the Welsh Church Fund is supplied by the applicant upon submission of their application. The data and information supplied or subsequently requested is used to form the basis of the Committees' decision on whether to award a qualifying grant.

**8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

The grant aid supports and highlights the positive effect that decisions the Welsh Church Fund Working Group have on the applicants funding requests from Voluntary Organisations, Local Community Groups, Individuals and Religious Establishments. All awards are made in the belief that the funding is utilised for sustainable projects and cultural activities that benefit individuals, organisations, communities and their associated assets. All grants are awarded within the Charitable Guidelines of the Trust

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**9. ACTIONS:** As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

<b>What are you going to do</b>	<b>When are you going to do it?</b>	<b>Who is responsible</b>
Award grants	March 2024	Welsh Church Fund

**10. VERSION CONTROL:** The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

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<b>Version No.</b>	<b>Decision making stage</b>	<b>Date considered</b>	<b>Brief description of any amendments made following consideration</b>
1	Individual Cabinet Member Decision	27 <sup>th</sup> March 2024	

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**WELSH CHURCH FUND - APPLICATIONS 2023/24**  
**MEETING 3: 29th February 2024**

**APPENDIX 1**

<u>ORGANISATION</u>	<u>ELECTORAL DIVISION</u>	<u>Signed by Councillor</u>	<u>REQUEST</u>	<u>DECISION</u>	<u>NATURE OF PROJECT REQUEST</u>	<u>PROJECT TOTAL COST</u>	<u>DATE Application Received</u>	<u>D of I*</u>	<u>Additional Information</u>	
<u>NEW APPLICATIONS AWAITING DECISION</u>			£	£		£				
1	Christchurch, Govilon	Llanelly Hill	M.A.S. Brockelsby	£1,000	£1,000	Repairs to the blower unit of the pipe organ which is overheating and causing electrical outages.	£1,500	19/11/23	No	The organ was Built and installed between 1900 and 1906.
2	St Christopher's Church, Chepstow	Bulwark and Thornwell	S. Riley	£1,418	£1,000	The Purchase and erection of the railings and gate to the church car park	£1,668	12/01/24	No	The gate is to be installed to prevent the unauthorized use of the church car park
3	St Denis Church, Llanishen	Mitchell Troy and Trellech United	R. John	£3,000	£1,500	Funding required to replace the rotten handrails and associated uprights from the church gate into the churchyard 12.8m in length)	£3,830	18/11/23	No	The Churchyard gates will also need to be replaced as now rotten
4	Heart of Monmouth Ministry Area (HoMMA)	Gobian Fawr	A. Neill	£5,000	£2,500	Assistance with funding for the re-roofing of Bettws Newydd Church which is in a critical condition as identified in the 2019 Quinquennial report.	£221,110	22/02/2024	No	HoMMA is an enlarged ministry area created from 20 parishes in Central Monmouthshire within the Diocese of Monmouth, Church in Wales
5	Homemakers Community Recycling	Cantref	S. Burch	£2,000	£1,000	Assistance required in the funding of a new building to store items for rough sleepers and those moving into homes for homeless or backgrounds of hardship	£80,000	28/02/2024	No	Homemakers helps paly a role in creating a sustainable community within Monmouthshire by creating an environment where items are re-used and re-cycled.
<b>Deferred Applications</b>										
<b>SUB TOTAL Meeting 3</b>										
			<b>£12,418</b>	<b>£7,000</b>	<b>OTHER INFORMATION :</b>					
<b>MEETING</b>	<b>DATE</b>	<b>Single Member</b>		<b>AWARD</b>						
1	June 22rd 2023	July 12th 2023		<b>7,289</b>						
2	Sept 21st 2023	Oct 25th 2023		<b>5,500</b>						
3	Feb 29th 2024	Mar 27th 2024		<b>7,000</b>						
				.						
<b>TOTAL AWARDED FOR 2023/24</b>				<b>19,789</b>						
<b>BUDGET 2023/24</b>				<b>32,668</b>						
<b>BALANCE B/F TO 2023/24</b>				<b>£12,410</b>						
<b>Monmouthshire's Allocation for 2023/24</b>				<b>£45,078</b>						
<b>Balance to be carried forward to 2024/25</b>			<b>£25,289</b>							

\*D of I = Declaration of Interest

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## **WELSH CHURCH FUND PRINCIPLES, POLICY CONSIDERATIONS AND GRANT ALLOCATION CRITERIA – 2024-25 FUNDING YEAR**

### **Basic Principles of the Welsh Church Fund Trust**

The basic principle is that the charity needs to be independent of the local authority. This means that decisions about the administration of the charity need to be taken solely in the interests of the charity to further its charitable purposes, and for no other purpose.

There are also a number of duties the trustee must consider when making this type of decision. If these duties are met, then the trustee can be confident that the decision about how to apply the charity's income is reasonable and defensible. Therefore, again, the trustee must act only in the charity's best interest and meet the duties to:

- 1. Act within the powers conferred upon them and the established rules and procedures for dealing with issues of the kind under consideration.**
- 2. Adequately inform themselves in order to make the decision in question, where necessary making further enquiries and where appropriate considering legal or other professional advice.**
- 3. Consider any factors which they should take into account.**
- 4. Not take into consideration any factors which are not relevant.**
- 5. Act in good faith (and this includes managing conflicts of interest).**
- 6. Make a decision within the range of decisions which a reasonable body of trustees could have made.**

The decision and the reasoning must also be clearly recorded in the charity's minutes.

### **Policy Considerations for Charity Trustee**

- 1. Make sure the trustee is clear about the objects of the charity as set out in its governing document as these dictate how any such asset may be used, in accordance with charity law.**
- 2. Make sure that the Welsh Church Fund's assets, for which the council is the trustee, are managed independently in accordance with their charitable purpose and any restrictions in the governing document.**
- 3. Recognise that the charity trustees have a duty to be prudent and to act solely in the best interests of the charity.**

4. Ensure that there are in place clear procedural guidelines for the Officers and Councillors about their roles, responsibilities and decision making in the administration of the charitable fund.

5. Ensure we have a clear process for identifying and managing any conflicts of interest that arise where the local authority is the trustee of a charity.

## **Allocation Criteria for the Welsh Church Fund Working Group**

### **Groups and individuals that benefit from grant allocations**

Churches and Religious Groups tend to be given higher awards as it is the Welsh Church Fund.

Church Parish's

Community Groups and Charities

Sports and Recreation Clubs

Environmental Groups

Individuals that have an identified and proven need of financial assistance

Other deemed charitable causes by the Working Group Committee

### **Allocation Policy and Principles**

Awards are only given on the existence of a proven financial need as identified by a sponsoring Councillor in the first instance and the Welsh Church Fund Working Group Committee in the main instance.

Existing policy of no allocations to Community or Town Councils

Existing policy of no allocations to Private Business's

Existing policy of no allocations to other Public Bodies

Existing policy of not supporting the day to day running expenses except in exceptional circumstances as clubs / organisations should be self supporting and not rely on WCF money for their continued existence.

Existing policy of only Churches being allowed to re-apply every year to be maintained, though, those applications will only be considered where the application is for a different and distinct purpose.

Existing policy of restricted or no allocations for day trips or trips that will not benefit the County by an individual's subsequent personal actions

**The trust currently has a policy of dropping an application if deferred for further information at the first meeting, if then subsequently that information is not received by the next meeting date. This policy will continue. Emphasis on sponsoring Councillor to ensure sufficient evidence is presented along with application.**

**Any assistance to schools or educational establishments that come under the general umbrella of MCC will ONLY be assessed in light of the merit and purpose of the application and in consideration and conjunction with any future Children and Young People's policy in relation to School Welfare and Support groups.**

**Confirm a Policy that no undergraduates will be supported as they all have access to funding from Student Finance Wales.**

**Confirm the Policy that the trust will continue to only pay grant awards by BACS payments in line with current MCC payment guidelines and to save the Trust from excessive and unnecessary administrative charges.**

**Confirm the Policy that applications will only be accepted on the current application form as currently posted on the MCC Website (The Welsh Church Fund: Monmouthshire County Council) as this will contain all the currently required information.**

**Confirm the Policy that the Councillor signing the application ensures that the application qualifies for funding under the Charitable Purposes of the Trust as posted on the MCC website.**

**Confirm the Policy that when a Councillor signs an application to the Welsh Church Fund that they are fully aware of the purpose to the application and ensure that they have seen any supporting evidence or documentation required to support the application (i.e. Accounts, Bank Statements, letters of representation etc.) and ensure that it is submitted with the application in order that the Working Group Committee can make an informed and timely decision at the first meeting.**

**Confirm the principle of restricted awards or no grant allocations to organisations that receive direct financial support from MCC or any other Local Authority for Administrative expenses.**

**Support the principle that applicants should show effort and willing in raising funds themselves as well as expecting grant aid from the Welsh Church Fund.**

**Principle that there is a defined financial pot that has to be shared equally between deserving applicants and throughout the financial year. Any remaining funds at the financial year end will be carried forward to the next financial year.**

**Continuation of the policy that the budget for the next financial year is recommended by the Section 151 Officer of Monmouthshire County Council as they are in the best possible position to assess future financial performance and financial assets available for distribution in light of the Charity's policy to maintain the level of investments at a level that provides sufficient annual income to fund the Charity's charitable expenditure.**

**For the financial year 2024/25 that there is no maximum grant award as available funding allows, imposed on all non-individual applications and that a maximum award of £500 is imposed upon applicants by individual applicants. This limit will be reviewed annually once a decision has been made on the grant distribution for the next financial year by the Trustee.**

**The Working Group Committee has the right to set a Policy / Principle that is binding at any Committee meeting in the future if it is regarded to be in the best interest of the Trust even if a precedent may have been set by a past decision.**

**The Working Group Committee will set out the Principles and Policies for each financial year at the last meeting of the previous financial year.**

**NO appeal procedure will be allowed against grant application decisions made by the Working Group Committee. If a sponsoring Councillor would like to resubmit an application for review on a decision that has been made by the Working Group Committee, then new material evidence that was not available at the previous meeting must be presented.**

**A conflicts of interest procedure has been ratified. Councilor's that are associated with any application are asked too:**

- a) declare their interest,**
- b) may remain in the room and remain silent**
- c) be allowed to present the case or relevant points if requested by the chair for clarification purposes only**
- d) be part of any application re-consideration process only at the request of the chair for clarification purposes**

**The Working Group Committee has the overall right to dismiss any application they feel is inappropriate for funding even though it may qualify under the Charitable Purposes to which the fund may be applied, as they feel it would not be in the best interests of the Charity.**